

September 1st, 2011

Ms. Elsie Sutter, Village Clerk  
Village of Elmwood Park  
11 Conti Parkway  
Elmwood Park, IL 60707

Re: Freedom of Information Act Request

Dear Ms. Sutter:

I here request copies of the following documents pursuant to the Freedom of Information Act:

**"All documents which identify each Department Head of the Village of Elmwood Park and each designated employee of the Village of Elmwood Park granted use of a Village Vehicle in accordance with Chapter 4, Paragraph 4.13 of the Village of Elmwood Park Employee Personnel Manual, together with the employment agreement for each such person and the separate policy promulgated by the Village of Elmwood Park concerning the use of Village vehicles by each such person."**

Thank you,

Philip Marcantelli  
2035 N. 75<sup>th</sup> Avenue  
Elmwood Park, Il. 60707  
708-296-1600