

# Village of Elmwood Park

## 2012-2013 Proposed Budget

PETER N. SILVESTRI  
VILLAGE PRESIDENT

ELSIE SUTTER  
VILLAGE CLERK

VILLAGE TRUSTEES

ALAN BENNETT  
SAM LABARBERA  
CARMEN FORTE  
ALAN KAMINSKI  
JEFF SARGENT  
ANGELA STRANGES

JOHN J. DALICANDRO  
VILLAGE MANAGER

JOHN LANNEFELD  
FINANCE DIRECTOR



## CERTIFICATE OF ESTIMATE OF REVENUE

I hereby certify that the following estimate of revenue for the Village of Elmwood Park is correct and represents new and not existing revenue to the Village which will be available for expenditure for the fiscal year beginning May 1, 2012, and ending April 30, 2013.

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John P. Lannefeld  
Finance Director  
Village of Elmwood Park

### **GENERAL FUND**

Real Estate Taxes	\$ 5,213,958.00
Sales Tax - State	\$ 1,300,000.00
Sales Tax - Home Rule	\$ 950,000.00
Utility Tax	\$ 1,750,000.00
State Income Tax	\$ 1,995,000.00
Personal Property Replacement Tax	\$ 135,000.00
Road and Bridge Tax	\$ 225,000.00
Local Use Tax	\$ 390,000.00
Vehicle License	\$ 450,000.00
Business License	\$ 150,000.00
Cable Franchise Fee	\$ 265,000.00
Dog License	\$ 1,500.00
Building Permits	\$ 175,000.00
Plumbing Permits	\$ 35,000.00
Electrical Permits	\$ 10,000.00
Sign Permits	\$ 15,000.00
Police Copies and Permits	\$ 7,500.00
Police Fines	\$ 550,000.00
Ambulance Fees	\$ 400,000.00
Local Fines	\$ 25,000.00
Real Estate Transfer Stamp	\$ 250,000.00
Interest Income	\$ 15,000.00
Damage to Property	\$ 15,000.00
Medical Coverage Reimbursement	\$ 150,000.00
EP 401	\$ 39,692.00
Police Grants	\$ 20,000.00
Other Revenue	\$ 175,000.00
<b>TOTAL GENERAL FUND</b>	<b>\$ 14,707,650.00</b>

**SPECIAL WATER FUND**

Water Revenue	\$	4,660,000.00
Water Penalty Revenue	\$	75,000.00
Interest Income	\$	2,000.00
AMEX Rewards	\$	20,000.00
Other Revenue	\$	15,000.00

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**TOTAL SPECIAL WATER FUND** **\$ 4,772,000.00**

**GARBAGE FUND**

Garbage Revenue	\$	1,680,000.00
Refuse Sticker Revenue	\$	30,000.00
Interest Income	\$	1,000.00

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**TOTAL GARBAGE FUND** **\$ 1,711,000.00**

**PARKS AND RECREATION FUND**

Real Estate Taxes	\$	702,600.00
Youth Commission Fees	\$	20,000.00
Registration Fees	\$	60,000.00
Summer Camp Fees	\$	45,000.00
Special Events/Senior Trips	\$	10,000.00
Water Park Fees	\$	90,000.00
Interest Income	\$	5,000.00
Rentals	\$	2,500.00
Concession Sales	\$	25,000.00

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**TOTAL PARKS AND RECREATION FUND** **\$ 960,100.00**

**SPECIAL EVENTS/FESTIVAL FUND**

Sponsors	\$	15,000.00
Booth Rental	\$	7,500.00
Sales	\$	21,500.00
Other Revenue	\$	45,000.00

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**TOTAL SPECIAL EVENTS FESTIVAL FUND** **\$ 89,000.00**

**MUNICIPAL RETIREMENT FUND**

Real Estate - IMRF	\$	714,000.00
Personal Property Replacement Tax	\$	4,000.00
Interest Income	\$	2,000.00
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<b>TOTAL MUNICIPAL RETIREMENT FUND</b>	<b>\$</b>	<b>720,000.00</b>

**FIRE PENSION FUND**

Real Estate - Fire Pension	\$	1,200,000.00
Personal Property Replacement Tax	\$	4,500.00
Interest Income	\$	500.00
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<b>TOTAL FIRE PENSION FUND</b>	<b>\$</b>	<b>1,205,000.00</b>

**POLICE PENSION FUND**

Real Estate - Police Pension	\$	1,400,000.00
Personal Property Replacement Tax	\$	5,000.00
Interest Income	\$	2,000.00
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<b>TOTAL POLICE PENSION FUND</b>	<b>\$</b>	<b>1,407,000.00</b>

**SPECIAL DEPOSIT FUND**

Library Share Replacement Tax	\$	9,500.00
Interest Income	\$	500.00
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<b>TOTAL SPECIAL DEPOSIT FUND</b>	<b>\$</b>	<b>10,000.00</b>

**POLICE SEIZURE & FORFEITURE FUND**

Previously Extended Revenue	\$	3,500.00
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<b>TOTAL POLICE SEIZURE &amp; FORFEITURE FUND</b>	<b>\$</b>	<b>3,500.00</b>

**EMERGENCY TELEPHONE SYSTEM FUND**

Real Estate Tax	\$	364,500.00
Surcharge	\$	120,000.00
Wireless 911	\$	230,000.00
Interest Income	\$	1,500.00
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<b>TOTAL EMERGENCY TELEPHONE SYSTEM FUND</b>	<b>\$</b>	<b>716,000.00</b>

**MOTOR FUEL TAX FUND**

2012-2013	\$	600,000.00
Interest Income	\$	1,500.00

<b>TOTAL MOTOR FUEL TAX FUND</b>	<b>\$</b>	<b>601,500.00</b>
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**SPECIAL TAX FUND (TIF)**

Real Estate Taxes - TIF District	\$	10,000.00
TIF Bond Amount Reserve	\$	4,200,000.00
Interest Income	\$	2,000.00

<b>TOTAL SPECIAL TAX FUND (TIF)</b>	<b>\$</b>	<b>4,212,000.00</b>
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**CAPITAL PROJECTS/BOND FUND**

Real Estate Taxes	\$	571,314.00
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<b>TOTAL CAPITAL PROJECTS BOND FUND</b>	<b>\$</b>	<b>571,314.00</b>
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**NEW CAPITAL PROJECTS FUND**

Sewer Project	\$	15,000,000.00
Alley	\$	85,000.00
OSLAG/Park Land Development	\$	250,000.00
Belmont Avenue Streetscape Village	\$	50,000.00

<b>TOTAL NEW CAPITAL PROJECTS FUND</b>	<b>\$</b>	<b>15,385,000.00</b>
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**PUBLIC LIBRARY FUND**

Real Estate Taxes	\$	1,445,745.00
Personal Property Replacement Tax	\$	9,500.00
Per Capita Grant	\$	25,518.00
Project Next	\$	12,500.00
Reimbursements	\$	24,000.00
Fines & Fees	\$	22,000.00
Computer Fees	\$	12,000.00
Copier Usage Fees	\$	8,000.00
Interest Income	\$	2,000.00
Video Rental Fees	\$	1,000.00
Building Fund	\$	170,000.00
Misc. Grants	\$	50,000.00

<b>TOTAL PUBLIC LIBRARY FUND</b>	<b>\$</b>	<b>1,782,263.00</b>
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<b>TOTAL REVENUES</b>	<b>\$</b>	<b>48,853,327.00</b>
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## APPROPRIATION SUMMARY BY FUND

	<b>AMOUNT APPROPRIATED</b>
GENERAL FUND DETAIL	
GENERAL GOVERNMENT	\$ 1,856,500.00
CODE ADMINISTRATION	\$ 843,500.00
POLICE DEPARTMENT	\$ 4,046,000.00
PUBLIC WORKS	\$ 2,352,500.00
FIRE DEPARTMENT	\$ 3,148,650.00
INSURANCE	\$ 2,460,500.00
TOTAL GENERAL FUND	<u>\$ 14,707,650.00</u>
SPECIAL WATER FUND	\$ 4,772,000.00
GARBAGE FUND	\$ 1,711,000.00
PARKS AND RECREATION FUND	\$ 960,100.00
SPECIAL EVENTS / FESTIVAL	\$ 89,000.00
MUNICIPAL RETIREMENT FUND	\$ 720,000.00
FIRE PENSION FUND	\$ 1,205,000.00
POLICE PENSION FUND	\$ 1,407,000.00
SPECIAL DEPOSIT FUND	\$ 10,000.00
POLICE SEIZURE & FORFEITURE FUND	\$ 3,500.00
CAPITAL PROJECTS BOND FUND	\$ 571,314.00
EMERGENCY TELEPHONE SYSTEM FUND	\$ 716,000.00
PUBLIC LIBRARY FUND	\$ 1,782,263.00
MOTOR FUEL TAX FUND	\$ 601,500.00
SPECIAL TAX FUND (TIF)	\$ 4,212,000.00
NEW CAPITAL PROJECTS	<u>\$ 15,385,000.00</u>
<b>TOTAL APPROPRIATION</b>	<b>\$ 48,853,327.00</b>

## DETAILED APPROPRIATION

<u>GENERAL FUND</u>	<u>AMOUNT APPROPRIATED</u>
<b><u>General Government</u></b>	
Salaries	\$ 817,000.00
Office Equipment Repair and Maintenance	\$ 27,000.00
Legal Fees - Special Counsel	\$ 150,000.00
Village Legal Services	\$ 225,000.00
Engineering/Consulting Fees - Village	\$ 125,000.00
Auditing Services	\$ 60,000.00
Telephone Services	\$ 30,000.00
Dues and Subscriptions	\$ 30,000.00
Travel and Training	\$ 5,000.00
Office Supplies	\$ 10,000.00
Village Printing	\$ 85,000.00
Medical Supplies	\$ 2,500.00
Postage	\$ 5,000.00
New Office Equipment	\$ 5,000.00
Village Software	\$ 25,000.00
Computer Equipment and Maintenance	\$ 50,000.00
Contingency	\$ 125,000.00
Rodent & Mosquito Control	\$ 25,000.00
Pace Bus Service	\$ 15,000.00
Cable/Programming	\$ 40,000.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,856,500.00</b>

**CODE ADMINISTRATION**

**AMOUNT  
APPROPRIATED**

Salaries	\$	400,000.00
Uniforms	\$	5,000.00
Street Light Maintenance	\$	65,000.00
Elevator Maintenance	\$	2,500.00
Elevator Inspection	\$	5,000.00
Maintenance of Traffic & R.R. Signals	\$	20,000.00
Auto Repair & Maintenance	\$	7,500.00
Grounds & Cleaning	\$	50,000.00
Repair and Remodeling	\$	25,000.00
Telephone Services	\$	10,000.00
Dues and Subscriptions	\$	1,500.00
Travel and Training	\$	2,000.00
Public Hearing - Code Fees	\$	15,000.00
Office Supplies	\$	5,000.00
Electric Costs - Lights & Traffic Signals	\$	200,000.00
New Equipment	\$	30,000.00
<b>TOTAL CODE ADMINISTRATION</b>	<b>\$</b>	<b>843,500.00</b>



<b><u>POLICE DEPARTMENT</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Salaries	\$ 2,857,000.00
Office Staff	\$ 132,500.00
Salaries Crossing Guards	\$ 73,000.00
Salaries Auxiliary	\$ 50,000.00
Community Service Officers	\$ 132,300.00
Court Time	\$ 100,000.00
Police Overtime	\$ 90,000.00
Above Rank Salaries	\$ 7,000.00
Holiday Pay	\$ 160,000.00
Uniform Allowance	\$ 40,200.00
Educational Incentive	\$ 8,000.00
Maintenance General Equipment	\$ 55,000.00
Radio Maintenance & Repair	\$ 5,000.00
Building Maintenance/Supplies	\$ 40,000.00
Auto Maintenance & Repair	\$ 45,000.00
Telephone Services	\$ 30,000.00
Printing	\$ 10,000.00
Dues & Subscriptions	\$ 6,000.00
Travel & Training	\$ 10,000.00
Police Grants	\$ 20,000.00
Office Supplies and Equipment	\$ 18,000.00
Crime Prevention Supplies	\$ 2,500.00
Ammunition	\$ 7,500.00
911 Equipment	\$ 30,000.00
New Equipment	\$ 117,000.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$ 4,046,000.00</b>

**PUBLIC WORKS DEPARTMENT**

**AMOUNT  
APPROPRIATED**

Salaries	\$ 1,150,000.00
Overtime	\$ 70,000.00
Uniforms	\$ 17,500.00
Equipment Maintenance	\$ 75,000.00
Building Maintenance	\$ 25,000.00
Radio Equipment	\$ 2,500.00
Telephone Services	\$ 10,000.00
Supplies and Materials	\$ 55,000.00
Snow Removal and Supplies	\$ 150,000.00
Street Signs	\$ 5,000.00
New Equipment	\$ 25,000.00
Gasoline Total	\$ 150,000.00
Dumping Fees	\$ 55,000.00
Leaf Composting Program	\$ 35,000.00
Tree Trim and Removal	\$ 50,000.00
50/50 Sidewalk Replacement	\$ 25,000.00
50/50 Tree Program	\$ 10,000.00
Roadway Patching	\$ 80,000.00
Village Beautification	\$ 40,000.00
Land Lease from NE I.	\$ 2,500.00
Union Insurance	\$ 320,000.00

**TOTAL PUBLIC WORKS DEPARTMENT**

**\$ 2,352,500.00**

<b><u>FIRE DEPARTMENT</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Salaries	\$ 2,212,000.00
Fire Overtime	\$ 75,000.00
Above Rank Salary	\$ 15,000.00
Holiday Pay	\$ 85,000.00
Paid on call	\$ 10,000.00
Uniform Allowance	\$ 15,500.00
Educational Incentives	\$ 10,650.00
Maintenance and Repair to Station	\$ 10,000.00
Maintenance Communication Systems	\$ 5,000.00
Maintenance Fire Extinguishers/Gear	\$ 16,000.00
Vehicle Repair	\$ 20,000.00
Paramedic Contract	\$ 545,000.00
Telephone Services	\$ 20,000.00
Dues and Subscriptions	\$ 12,500.00
Travel and Training	\$ 25,000.00
Office Supplies and Printing	\$ 5,000.00
Medical Supplies	\$ 5,000.00
Medical Oxygen	\$ 2,500.00
Breathing Equipment and Maintenance	\$ 6,500.00
New Equipment	\$ 15,000.00
Computer Maintenance	\$ 3,000.00
Ambulance Billing Fees	\$ 35,000.00
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<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 3,148,650.00</b>

<b><u>INSURANCE</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Medical Insurance	\$ 1,500,500.00
Workers Compensation Insurance Premium	\$ 715,000.00
Property, Casualty/Muni. Off. Liability	\$ 240,000.00
Inventory Management Update	\$ 5,000.00
<b>TOTAL MUNICIPAL INSURANCE</b>	<b>\$ 2,460,500.00</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 14,707,650.00</b>

**SPECIAL WATER FUND****AMOUNT  
APPROPRIATED**

Salaries	\$ 347,000.00
Employee Insurance	\$ 60,000.00
Uniforms	\$ 5,000.00
Workers Comp Insurance Premium	\$ 120,000.00
Property, Casualty/Muni. Off. Liab.	\$ 90,000.00
Maintenance and Repair Equipment	\$ 50,000.00
Fire Hydrants Repair and Cleaning	\$ 25,000.00
Water Main and Sewer Repairs	\$ 775,000.00
Vehicle Maintenance	\$ 25,000.00
Leak Detection	\$ 25,000.00
Auditing Services	\$ 100,000.00
Bank Fees/Equip Lease	\$ 25,000.00
AMEX Rewards Expense	\$ 20,000.00
Telephone Services	\$ 10,000.00
Office Supplies	\$ 10,000.00
Computer Supplies and Equipment	\$ 80,000.00
Computer Software Licenses	\$ 100,000.00
Outsource Billing	\$ 20,000.00
Postage	\$ 40,000.00
Material and Supplies	\$ 60,000.00
New Equipment	\$ 50,000.00
Engineering/Consulting Fees	\$ 50,000.00
Electricity	\$ 50,000.00
Gasoline	\$ 100,000.00
Water Meters	\$ 45,000.00
Water Purchase	\$ 2,100,000.00
Concrete Dumping Fees	\$ 40,000.00
Concrete Patching	\$ 150,000.00
Home Flood Control Program	\$ 150,000.00
Flood Mitigation Design Plan	\$ 50,000.00

**TOTAL SPECIAL WATER FUND****\$ 4,772,000.00****GARBAGE FUND****AMOUNT  
APPROPRIATED**

Solid Waste Disposal	\$ 1,680,000.00
Refuse Sticker Expense	\$ 30,000.00
Bank Fees	\$ 1,000.00

**TOTAL GARBAGE FUND****\$ 1,711,000.00**

<b><u>PARKS AND RECREATION FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Salaries - Full Time	\$ 311,100.00
Salaries - Part Time	\$ 68,000.00
Salaries Summer Camp	\$ 45,000.00
Salaries Water Park	\$ 95,000.00
Employee Insurance	\$ 84,000.00
Bank Fees/Equipment Lease	\$ 2,500.00
Playground & Field Maintenance	\$ 15,000.00
Building Maintenance	\$ 30,000.00
Water Park Maintenance & Utilities	\$ 37,000.00
Maintenance - Cleaning Contract	\$ 5,000.00
Contracted Programs	\$ 30,000.00
Telephone Services	\$ 7,500.00
WSSRA Dues	\$ 130,000.00
Concession Supplies	\$ 15,000.00
Brochures and Printing	\$ 10,000.00
Summer Program Supplies	\$ 15,000.00
New Equipment	\$ 15,000.00
Rec.Activities Expense	\$ 10,000.00
Senior Citizen Services	\$ 10,000.00
Youth Commission	\$ 25,000.00
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<b>TOTAL PARKS AND RECREATION FUND</b>	<b>\$ 960,100.00</b>
<b><u>SPECIAL EVENTS/FESTIVAL FUND</u></b>	
Security	\$ 5,000.00
Fireworks	\$ 10,000.00
Entertainment	\$ 17,500.00
Rental Equipment	\$ 25,000.00
Village Sponsored Special Events	\$ 20,000.00
Misc Expenses	\$ 11,500.00
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<b>TOTAL SPECIAL EVENTS/FESTIVAL FUND</b>	<b>\$ 89,000.00</b>

<b><u>MUNICIPAL RETIREMENT FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Village Medicare Portion	\$ 125,000.00
Village FICA Portion	\$ 250,000.00
Village IMRF Portion	\$ 345,000.00
<b>TOTAL MUNICIPAL RETIREMENT FUND</b>	<b>\$ 720,000.00</b>

<b><u>FIRE PENSION FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Village Funding Obligation	\$ 1,205,000.00
<b>TOTAL FIRE PENSION FUND</b>	<b>\$ 1,205,000.00</b>

<b><u>POLICE PENSION FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Village Funding Obligation	\$ 1,407,000.00
<b>TOTAL POLICE PENSION FUND</b>	<b>\$ 1,407,000.00</b>

<b><u>SPECIAL DEPOSIT FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Library Share Replacement Tax	\$ 9,500.00
Other Charges/Bank Fees	\$ 500.00
<b>TOTAL SPECIAL DEPOSIT FUND</b>	<b>\$ 10,000.00</b>

<b><u>POLICE SEIZURE &amp; FORFEITURE FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Training/Salaries	\$ 3,500.00
<b>TOTAL POLICE SEIZURE &amp; FORFEITURE FUND</b>	<b>\$ 3,500.00</b>

<b><u>MOTOR FUEL TAX FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
2012-2013 Street Project	\$ 601,500.00
<b>TOTAL MOTOR FUEL TAX FUND</b>	<b>\$ 601,500.00</b>
<b><u>SPECIAL TAX FUND (TIF)</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Consulting Fees	\$ 50,000.00
Auditing Services	\$ 25,000.00
Misc. TIF Expenses/Bank Fees	\$ 5,000.00
TIF Redevelopment Costs Reimbursement	\$ 3,955,540.00
Bond Principal/Interest Payment	\$ 176,460.00
<b>TOTAL SPECIAL TAX FUND (TIF)</b>	<b>\$ 4,212,000.00</b>
<b><u>CAPITAL PROJECTS BOND FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
Bond Payment - Principal 98	\$ 140,000.00
Bond Payment - Principal 05	\$ 245,000.00
Bond Payment - Interest 98	\$ 52,000.00
Bond Payment - Interest 05	\$ 134,314.00
<b>TOTAL CAPITAL PROJECTS BOND FUND</b>	<b>\$ 571,314.00</b>
<b><u>NEW CAPITAL PROJECTS FUND</u></b>	
Sewer Project	\$ 15,000,000.00
Alleys	\$ 85,000.00
OSLAG/Park Land Development	\$ 250,000.00
Belmont Avenue Streetscape Village	\$ 50,000.00
<b>TOTAL NEW CAPITAL PROJECTS FUND</b>	<b>\$ 15,385,000.00</b>
<b><u>EMERGENCY TELEPHONE SYSTEM FUND</u></b>	<b><u>AMOUNT APPROPRIATED</u></b>
WESTCOM	\$ 716,000.00
<b>TOTAL EMERGENCY TELEPHONE SYSTEM FUND</b>	<b>\$ 716,000.00</b>
<b><u>TOTAL WITHOUT LIBRARY</u></b>	<b><u>\$ 47,071,064.00</u></b>



**PUBLIC LIBRARY FUND**

**AMOUNT  
APPROPRIATED**

Salaries	\$	838,835.00
FICA	\$	64,172.00
IMRF	\$	86,400.00
Hiring & Placement	\$	500.00
Circulating material - Books	\$	100,000.00
Circulating material - Periodicals & Microforms	\$	13,000.00
Circulating material - Audio Visual	\$	30,000.00
Reference Software	\$	40,000.00
Building Projects	\$	150,000.00
Maintenance of Building	\$	50,000.00
Equipment purchase/ Lease	\$	10,800.00
Telephone	\$	15,000.00
Utilities	\$	13,000.00
Computer Software	\$	4,000.00
General Insurance	\$	19,000.00
Health Insurance	\$	104,113.00
Legal Services	\$	4,000.00
Auditor Fees	\$	8,750.00
Consultant Fees	\$	7,000.00
Postage	\$	2,000.00
Public Information	\$	1,000.00
Staff Development	\$	10,000.00
Supplies	\$	12,000.00
Book Binding	\$	100.00
Contingencies	\$	2,000.00
Per Capita Exp.	\$	25,518.00
Next Gen Exp.	\$	12,500.00
Marketing	\$	4,000.00
Statutory Reserve Fund	\$	1,575.00
Programs	\$	23,000.00
Fees	\$	35,000.00
Computer Equipment	\$	20,000.00
Grant Expenses	\$	50,000.00
Equipment Repairs	\$	25,000.00

**TOTAL PUBLIC LIBRARY FUND** \$ **1,782,263.00**

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**TOTAL WITH LIBRARY** \$ **48,853,327.00**

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