



VILLAGE OF ELMWOOD PARK

DEPARTMENT OF CODE ADMINISTRATION

11 CONTI PARKWAY

ELMWOOD PARK, IL 60707

708-452-3920

Vacant Building Registration

DATE:	REGISTRATION #:
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Property Index Number (PIN):	Property Address:
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Owners Information (Please Print): *Attach additional sheets if necessary*

Full Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____

Lien Holder(s) or Others with Legal Interest in Property: *Attach additional sheets if necessary*

Full Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____

Date building became vacant:	Property Plan Attached: <input type="checkbox"/> or Must be submitted by: <i>(within 30 Days of Application)</i>
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BUILDING MAINTENANCE INFORMATION
Person or Company Responsible for keeping the property Clean, Safe & Secure

Full Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____

Acknowledgement of Responsibility: *The undersigned owner/agent: 1) avows and acknowledges that the information herein is complete and accurate; 2) assumes responsibility for maintaining and securing the subject building in conformity with Village of Elmwood Park Code Section 41E and other applicable codes; and 3) acknowledges the responsibility to notify the village in writing within 30 days of any changes to information contained in this registration form.*

Owner or agent: <i>(Please Print Name)</i>	Signature:	Date:
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VILLAGE STAFF USE	
<input type="checkbox"/> \$50 Registration Fee Paid	<input type="checkbox"/> \$100 Inspection Fee Paid
<input type="checkbox"/> Submitted Property Plan on: _____	<input type="checkbox"/> Registration Issued on: _____