



**NOTIFICATION OF PROPOSED SALE OF PROPERTY**

ADDRESS: \_\_\_\_\_ NOTIFICATION DATE: \_\_\_\_\_

OWNER(S) NAME: \_\_\_\_\_ OWNER(S)PHONE: \_\_\_\_\_

REAL ESTATE OFFICE: \_\_\_\_\_

AGENT(S) NAME: \_\_\_\_\_ AGENT(S) PHONE: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ NO. OF UNITS: \_\_\_\_\_

Please complete & return this form indicating the contract date to our office at:

Fax: 708-453-8816  
VILLAGE OF ELMWOOD PARK  
Code Administration Dept.  
11 Conti Parkway  
Elmwood Park, IL 60707



**NOTE: Upon completion and returning this form to our office, please contact the Code Administration office at 708-452-3942, 3948 or 3920 to schedule a Listing inspection.**

Whenever any owner of real estate or of the beneficial interest in a land trust, or any person or agent acting on behalf of such owner, offers to sell any real estate located within the Village, said owner, person or agent shall notify the Code Administration Department on a form to be provided by said Department, of such proposed sale. No open house or real estate for-sale sign shall be permitted to be displayed on the real estate which is to be sold, prior to such notification being provided to the Code Administration Department.

(Ordinance No. 99-12, Sec. 41A-13)  
(Ordinance No. 2000-4 Sec.1. Subsection 1409.3)



**IMPORTANT NOTE: Smoke Alarms & Carbon Monoxide Detectors Must be in Place Prior to the Release of Transfer Stamps**  
(See Page 2 for Transfer Stamp Requirements) Rev. 6/09/10